

INSTRUCTIONS

- DETERMINE STATUTORY AUTHORITY
- DETERMINE POWERS AND/OR DUTIES
- COMPLETE FORM AND SIGN
- SUBMIT TO SECRETARY OF STATE
- SEND COPIES TO AFFECTED AGENCIES
- EXECUTE SEPARATE RESCINDING ORDER FOR PREVIOUS HOLDER OF THIS POSITION AND SUBMIT TO THE SECRETARY OF STATE

NAME OF DESIGNEE (INCLUDE TITLE)

DAN CARLSON



DELEGATION / RESCISION OF AUTHORITY

DEPARTMENT (BUREAU, AGENCY, ETC.)

Department of Administration
InterTech

PERSON DELEGATING/RESCINDING (INCLUDE TITLE)

Dana Badgerow
Commissioner

☐ I HEREBY DELEGATE THE FOLLOWING POWERS
AND/OR DUTIES TO THE ABOVE NAMED DESIGNEE,
EFFECTIVE: 03 10 93
Month Day Year

AUTHORITY CITED:

- ☒ PURSUANT TO: M.S. 15.06, SUBD. 6
☐ PURSUANT TO: M.S. 16B.06, SUBD. 2
☐ PURSUANT TO: _____

☐ SIGN PERSONNEL TRANSACTIONS☐ SIGN PAYMENT TRANSACTIONS☐ SIGN PAYROLL ROSTERS☐ EXECUTE CONTRACTS☐ SIGN PAYMENT BATCH COVER SHEETS☐ PICK UP PAYROLL WARRANTS☒ SIGN PURCHASING DOCUMENTS☐ OTHER (EXPLAIN) _____

☐ I HEREBY RESCIND ALL PRIOR DELEGATIONS OF AUTHORITY ON FILE FOR THE ABOVE NAMED
PERSON, EFFECTIVE: _____
Month Day Year

SIGNATURES

DELEGATING/RESCINDING AUTHORITY

DESIGNEE

► THE SIGNATURE OF THE COMMISSIONER OF
ADMINISTRATION IS REQUIRED ONLY IF THE DELEGATION IS
PURSUANT TO M.S. 16.06B, SUBD. 2 (CONTRACTS).

SIGNATURE

APPROVED, COMMISSIONER OF ADMINISTRATION

► RESERVED FOR USE BY THE SECRETARY
OF STATE

Copies to:

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

MAR 17 1993

Joan Anderson Browne
Secretary of State