



MINNESOTA DELEGATION/RESCISSION OF AUTHORITY

NUMBER

This document is a public record and is available for public inspection. Please read the instructions on the next page of this form before completing it.

1. DEPARTMENT (AGENCY, BUREAU, ETC.)

2. NAME OF DESIGNEE (INCLUDE TITLE)

3. PERSON DELEGATING/RESCINDING (INCLUDE TITLE)

4. Choose one of the following actions:

I hereby DELEGATE the powers and/or duties listed in No. 6 to the above named designee effective:
Month Day Year

I hereby RESCIND all prior delegations of authority on file for the above named designee effective:
Month Day Year

5. AUTHORITY CITED: (Please check all that apply)

Pursuant to: M.S. 15.06, Subd. 6

Pursuant to: M.S. 16C.03, Subd. 16 (By the Commissioner of Administration)

Pursuant to:

6. If you are delegating powers and/or duties, mark the appropriate line(s) below.

Execute Contracts (Provide details below)

Sign Purchasing Documents (Provide details below)

Other (Provide details below)

DETAILS

DELEGATING/RESCINDING AUTHORITY

DESIGNEE

8. Copies to:

RESERVED FOR USE BY THE SECRETARY OF STATE

Document Number: 239453
Filed on December 15, 2023
Office of the Minnesota
Secretary of State, Steve Simon

Name of Designee:
Myra Kunas

Date:
December 13, 2023

Details – ATTACHMENT A:

A. I hereby delegate to Myra Kunas:

- i. Oversee, manage, direct and perform the duties and responsibilities assigned to the divisions and other organizational units within or later assigned to the Health Protection Bureau to include the execution of contracts; grants; personnel transactions; payment transactions; payroll rosters; purchasing documents; notices of and orders for hearing for administrative contested proceedings; rulemaking related documents other than orders adopting, amending or repealing rules; and any other documents related to the duties and responsibilities of the Bureau. This delegation includes:
 - With respect to matters pertaining to an endangment to the public health under the Tuberculosis Health Threat Act, Minnesota Statutes, sections 144.4801 to 144.4813, issue, or authorize a disease prevention officer to issue, health orders and notices of obligation to isolate and examine;
 - With respect to health threats under the Health Threat Procedures Act, Minnesota Statutes, sections 144.4171 to 144.4186, issue health directives;
 - To act as the Commissioner's delegate at meetings of the Minnesota Public Facilities Authority and to exercise the authority granted to the Commissioner under Minnesota Statutes, chapter 466A;
 - With respect to the Health Enforcement Consolidation Act of 1993, Minnesota Statutes, sections 144.989 to 144.993, issue Cease and Desist Orders and Orders initiating contested case hearings; and
 - Take other actions necessary to the performance of the duties and responsibilities assigned to the divisions and other organizational units within or later assigned to the Health Protection Bureau.
- ii. Review contested case hearing and fair hearing records and issue final agency orders with respect to contested cases or fair hearings arising out of bureaus or divisions not managed or supervised by him, in matters assigned to him by me or the Deputy Commissioner.
- iii. Exercise all the duties and responsibilities of mine as Commissioner of Health with respect to any organizational unit of the department, but only when the Deputy Commissioner and I are absent from the department.
- iv. Execute letters, forms, or documents relating to the work and duties of the Institutional Review Board.

- B. This delegation includes the exercise of authority contained in any amendments to the above referenced statutes and related rules promulgated thereunder that take effect after the effective date of this order.
- C. This delegation shall continue at the pleasure of the Commissioner until Myra Kunas resigns or otherwise leaves or ceases to function as an interim Assistant Commissioner or until this delegation is rescinded or revoked by me or otherwise terminated or in accordance with law.
- D. I hereby affirm and ratify all actions taken in conformity with this delegation prior to its effective date by Myra Kunas while serving in the capacity of interim Assistant Commissioner.