

Office of the Revisor of Statutes

Administrative Rules



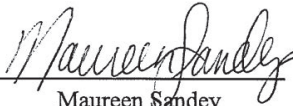
TITLE: Adopted Permanent Rules Relating to Assessor Education, Licensing, and Conduct

AGENCY: Department of Revenue

REVISOR ID: R-4779

MINNESOTA RULES: Chapter 1950

The attached rules are approved for
filing with the Secretary of State


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1.1 **Department of Revenue**

1.2 **Adopted Permanent Rules Relating to Assessor Education, Licensing, and Conduct**

1.3 **1950.1000 DEFINITIONS.**

1.4 *[For text of subparts 1 to 16, see Minnesota Rules]*

1.5 Subp. 17. **Felony.** "Felony" means a conviction of a felony in this state or in any other
1.6 state or federal jurisdiction or conviction of any offense in any other state or federal
1.7 jurisdiction which would have been a felony if committed in Minnesota.

1.8 **1950.1020 LICENSURE.**

1.9 *[For text of subparts 1 to 4, see Minnesota Rules]*

1.10 Subp. 5. **Reinstatement.**

1.11 A. Before a license will be issued to a person who has not been licensed for a
1.12 period of five years or more, that person must:

1.13 (1) have successfully completed:

1.14 (a) a board-approved Minnesota assessment laws and procedures course
1.15 within the previous five years; and

1.16 (b) all courses required for the applicable license under Minnesota law;

1.17 (2) pay a reinstatement fee;

1.18 (3) pay the appropriate license fee;

1.19 (4) supply documentation of having completed all required continuing
1.20 education requirements for the most recent four-year period; and

1.21 (5) if applying for reinstatement of a senior accredited Minnesota assessor
1.22 license, complete the interview required under part 1950.1060, subpart 2, item F.

1.23 *[For text of item B, see Minnesota Rules]*

2.1 **1950.1035 TEMPORARY LICENSE.**

2.2 Subpart 1. **Military.**

2.3 A. A person with a military status who applies for a temporary assessor's license
2.4 shall submit an application under Minnesota Statutes, section 197.4552, accompanied by
2.5 payment of the license fee. The applicant shall supply the board with evidence of all of the
2.6 following:

2.7 (1) military status as:

2.8 *[For text of units (a) and (b), see Minnesota Rules]*

2.9 (c) a veteran with confirmation of an honorable or general discharge
2.10 status within the two years preceding the date of the temporary assessor license application;

2.11 *[For text of subitems (2) and (3), see Minnesota Rules]*

2.12 *[For text of item B, see Minnesota Rules]*

2.13 Subp. 2. **Certified general appraiser (CGA) level appraisers.** Upon application to
2.14 the board, a Minnesota appraiser licensed by the Department of Commerce at the certified
2.15 general appraiser (CGA) level shall be granted a temporary certified Minnesota assessor
2.16 (CMA) license. The temporary license holder shall be approved to appraise income-producing
2.17 properties if the temporary license holder has completed the coursework required by
2.18 Minnesota Statutes, section 273.11, subdivision 13, or coursework deemed equivalent by
2.19 the board.

2.20 *[For text of subpart 3, see Minnesota Rules]*

2.21 **1950.1050 ACCREDITED MINNESOTA ASSESSOR (AMA).**

2.22 A person with an accredited Minnesota assessor license, with at least three years of
2.23 assessment experience, may perform all duties required in the classification and appraisal

of real and personal property for property tax purposes. Requirements to initially obtain licensure as an accredited Minnesota assessor are given in items A to D.

[For text of items A to D, see Minnesota Rules]

1950.1060 SENIOR ACCREDITED MINNESOTA ASSESSOR (SAMA).

Subpart 1. [Repealed, 45 SR 91]

Subp. 2. **Specific requirements for SAMA.** A person with a senior accredited Minnesota assessor license, with at least five years of assessment experience, may perform all duties required in the classification and appraisal of real and personal property for property tax purposes. Requirements to initially obtain licensure as a senior accredited Minnesota assessor are given in items A to G.

[For text of items A to H, see Minnesota Rules]

[For text of subparts 3 to 6, see Minnesota Rules]

1950.1090 CONDUCT AND DISCIPLINE.

[For text of subparts 1 to 6, see Minnesota Rules]

Subp. 7. **Use of board designations by unlicensed persons.** In order to prevent confusion for consumers of appraisal or real estate services in this state, no person in this state may use the designations "certified Minnesota assessor," "accredited Minnesota assessor," or "senior accredited Minnesota assessor;" or the initials "CMA," "AMA," or "SAMA" on the person's official or professional correspondence, on the person's business cards, on other advertising materials, or in any other manner that implies the person has the associated board issued assessor's license, unless that person holds a currently valid board issued license at that level.

REPEALER. Minnesota Rules, parts 1950.1040; and 1950.1080, subpart 4, are repealed.