



MINNESOTA DELEGATION/RESCISSION OF AUTHORITY

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1. DEPARTMENT (AGENCY, BUREAU, ETC.)

Minnesota Department of Transportation
Operations Division
395 John Ireland Blvd, MS 120
St. Paul, MN 55155

2. NAME OF DESIGNEE (INCLUDE TITLE)

Christopher T. Roy
Assistant Division Director

3. PERSON DELEGATING/RESCINDING (INCLUDE TITLE)

Jean Wallace
Deputy Commissioner, Chief Engineer

4. CHOOSE OF THE FOLLOWING ACTIONS:

_____ I hereby **DELEGATE** the powers and/or
duties listed in No. 6 to the above named
designee, effective:

Month Day Year

 X I hereby **RESCIND** all prior delegations to the
above named person, effective:

March 19, 2025

Month Day Year

5. AUTHORITY CITED:

(Please check all that apply)

 X Pursuant to: M.S. 15.06, Subd. 6

Pursuant to: M.S. 16C.03, Subd. 16
(By the Commissioner of Administration)

Pursuant to: M.S. _____

6. IF YOU ARE DELEGATING POWERS AND/OR DUTIES, MARK THE APPROPRIATE LINE(S) BELOW.

 X EXECUTE CONTRACTS
(Provide details below)

 X OTHER (Provide details below)

_____ SIGN PURCHASING DOCUMENTS
(Provide details below)

DETAILS:

See addendum attached

7. SIGNATURES

Jean Wallace

Digitally signed by Jean Wallace
Date: 2025.03.18 17:17:53
-05'00'

DELEGATING/RESCINDING AUTHORITY

cc: Designee
eDOCS

DESIGNEE

**RESERVED FOR USE BY THE SECRETARY OF
STATE**

Document Number: 20251202
Filed March 19, 2025
Office of the Minnesota
Secretary of State, Steve Simon

MINNESOTA DELEGATION/RESCISSION OF AUTHORITY
DETAILS – Addendum

STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION

To: Christopher T. Roy)
Assistant Division Director)

To execute certain documents.)

I, Jean Wallace, Deputy Commissioner, Chief Engineer of Transportation, pursuant to Minn. Stat. Section 15.06, subd.6 (1) hereby delegate to the above named person, the authority to execute, sign, conduct, authorize or approve the following:

Details

- Act as MnDOT's ADA Title II Coordinator on complaints made pursuant to the Americans with Disabilities Act/Rehabilitation Act including issuing decisions on such complaints.
- Addenda to Plan, Specifications, and Estimates (PS&E) with or without federal aid.
- Agreements ancillary to purchases of goods and general services.
- Agreements for performance of work for or by another state department or local government unit excluding personnel related agreements.
- All utility agreements, including master utility agreements (MUA's) and work orders issued under MUA's.
- Any and all documents that subordinates are authorized to sign.
- Correspondence with U.S. Department of Transportation, Federal Highway Administration and other government agencies relating to the designated division.
- Design Standards and Specifications for design, construction, and maintenance.
- Detour agreements.
- Final Environmental Impact Statements.
- Interagency agreements, joint powers agreements, partnership agreements and memoranda of understanding.
- Leases relating to equipment storage sites (Form Admin. 214).
- Leases relating to field offices.
- Lighting and maintenance agreements including supplements.
- Location studies (Function 4 work authorities).
- Notice of contract termination.
- Notice of release of Trunk Highway.
- Orders and contracts for emergency work on trunk highways pursuant to Minn. Stat. § 161.32, subd. 3.
- Orders and Notices of Hearing relating to Outdoor Advertising Control, excluding the final agency decisions.
- Orders and Notices of Suspension and Debarment to persons or businesses convicted of a contract crime or violations of anti-trust laws.
- Partnerships agreements relating to shared facilities.
- Post Construction agreements including lighting agreements.
- Preliminary Geometric Layouts, Levels 1 and 2.
- Professional/Technical Services contracts.
- Project Documentation (Preconstruction) including 4 (f) documents.
- Project Documentation (Preconstruction); Federal Class I (Scoping Document, Scoping Decision Document, Draft Environmental Impact Statement, Final Environmental Impact Statement).
- Project Memorandums (State or Federally funded, short or long form) that do not exceed thresholds set forth in the current Programmatic Categorical Exclusion Approval Agreement between the FHWA and the Minnesota Department of Transportation.
- Report on Professional/Technical Contracts Over \$50,000.00 as required by Minn. Stat. § 16C.08, Subd. 4(c).
- Responsible Party Agreements by which MNDOT participates financially in remediating contaminated property.
- Snow removal agreements with the political subdivisions of the State under Minn. Stat. §160.21
- Special expenses in any amount.
- Tabulation of Bids and Equipment Rental Contract.