

INSTRUCTIONS

- DETERMINE STATUTORY AUTHORITY
- DETERMINE POWERS AND/OR DUTIES
- COMPLETE FORM AND SIGN
- SUBMIT TO SECRETARY OF STATE
- SEND COPIES TO AFFECTED AGENCIES
- EXECUTE SEPARATE RESCINDING ORDER FOR PREVIOUS HOLDER OF THIS POSITION AND SUBMIT TO THE SECRETARY OF STATE

NAME OF DESIGNEE (INCLUDE TITLE)

James H. Bruton, Warden
Minnesota Correctional Facility
Oak Park Heights



DELEGATION / RESCISION OF AUTHORITY

DEPARTMENT (BUREAU, AGENCY, ETC.)

Minnesota Department of Corrections

PERSON DELEGATING/RESCINDING (INCLUDE TITLE)

Gothriel J. La Fleur

☒ I HEREBY DELEGATE THE FOLLOWING POWERS
AND/OR DUTIES TO THE ABOVE NAMED DESIGNEE,
EFFECTIVE: August 5, 1996
Month Day Year

AUTHORITY CITED:

- ☒ PURSUANT TO: M.S. 15.06, SUBD. 6
☐ PURSUANT TO: M.S. 16B.06, SUBD. 2
☒ PURSUANT TO: 241.01 Subd 3a

☒ SIGN PERSONNEL TRANSACTIONS

☒ SIGN PAYMENT TRANSACTIONS

☒ SIGN PAYROLL ROSTERS

☐ EXECUTE CONTRACTS

☒ SIGN PAYMENT BATCH COVER SHEETS

☒ PICK UP PAYROLL WARRANTS

☒ SIGN PURCHASING DOCUMENTS

☒ OTHER (EXPLAIN) _____

As chief executive officer of the Minnesota Correctional Facility - Oak Park Heights

designee is delegated all the powers and duties of the office, is authorized to sign

all documents relating to the facility, and is authorized to delegate their authorities

to employees of the facility under this delegation of authority.

☒ I HEREBY RESCIND ALL PRIOR DELEGATIONS OF AUTHORITY ON FILE FOR THE ABOVE NAMED
PERSON, EFFECTIVE: August 5, 1996
Month Day Year

SIGNATURES

DELEGATING/RESCINDING AUTHORITY

DESIGNEE

► THE SIGNATURE OF THE COMMISSIONER OF
ADMINISTRATION IS REQUIRED ONLY IF THE DELEGATION IS
PURSUANT TO M.S. 16.06B, SUBD. 2 (CONTRACTS).

SIGNATURE

APPROVED, COMMISSIONER OF ADMINISTRATION

► RESERVED FOR USE BY THE SECRETARY
OF STATE

Copies to:



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