

## MINNESOTA SECRETARY OF STATE NOTICE OF INTENT TO APPOINT

(One copy of this form is to be completed for each appointment)

## IT IS THE INTENT OF THE APPOINTING AUTHORITY TO APPOINT:

If the appointing authority intends to appoint a person other than one for whom the Secretary of State has forwarded an application, the appointing authority shall complete an application on behalf of the appointee and submit it to the Secretary of State with the completed Notice of Intent to Appoint form.

defined in *Minnesota Statutes 15.0597*, subdivision 1, submit written notification of the name of the person the appointing authority intends to appoint at least **five** days before the effective date of the appointment to the Secretary

Mail or fax this completed form to: Secretary of State, Open Appointments

180 State Office Building

100 Rev. Dr. Martin Luther King Jr. Blvd.

St. Paul, MN 55155-1299 Fax: 651-296-9073

Or deliver in person to:

of State.

Room 180 of the State Office Building.

Phone: 651-297-5845